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24 JUL 1980

MEMORANDUM FOR:

[redacted] CRD
[redacted] IPD
[redacted] RCD

FROM:

[redacted]

Executive Officer, Information Services Staff

SUBJECT:

ADP Projects/Activities

1. Attached is a list of ADP projects/activities from the Information Technology Branch, Records Management Division. If you have a requirement which should be added, deleted, or given more priority attention, please contact [redacted]

2. I do not plan to hold regular meetings on ADP planning. I will, however, try to keep everyone informed of ADP activities in ISS and encourage you to keep me informed of your problems with and needs for ADP support.

3. I am available to discuss this with you at any time.

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[redacted]

Attachment

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INFORMATION TECHNOLOGY BRANCH (ITB)

Project Summary

9 July 1980

PRIORITY DEFINITIONS:

1. Completion Date - Firm
2. Approved Project - Date Not Firm
3. Approved Project - Date to be Set
4. Needs Formal Approval

PROJECT	PRIORITY	MAN DAYS	COMPLETION DATE
RAMS Reference Subsystem	1	60	1 August 1980
ARC (DO Information) to ARCINS	1	30	1 August 1980
Records Control Schedule to SCRIPT	1	60	30 August 1980
Develop training program for ARCINS/RAMS	1	5	30 August 1980
RAMS Disposition Subsystem	1	60	October 1980
Convert DECAL to GIMS	1	120	3 November 1980
RAMS Accessioning Subsystem	2	60	March 1981
RAMS Space Index Subsystem	2	60	October 1981
Transfer DIRS (DDS&T Registry System) information direct to ARCINS	2	15	December 1980
Load Micrographics Inventory to ISS/Prod. Data Base	3	30	
Update DARE & ARCINS Cam Exec Modules to Interactive PL1 Programs	3	45	
Change PL1 to reports to RAMIS Report Writer	3	45	
Enhance ARQMEN and DAREMEN edits to table lookup routines	3	15	

PROJECT	PRIORITY	MAN DAYS	COMPLETION DATE
Status codes for DARE	3	30	
Provide FARMS information for Form Catalog to OL	3	14	
DARE data to NARS	3	25	
Agency Reports Management Program	4	45	
DARE on-line study	4	90	
ARCINS on-line study	4	90	
Accounting system for <u>ALL</u> documents released from Agency	4	264	
Registry Model	4	264	
RMO access to data (FARMS, DARE, RAMS, ARCINS)	4	264	
Current Records Inventory System (CRIS)	4	264	
History File of Finished Intelligence Reports	4	30	

COMPLETED PROJECTS

PROJECT	PRIORITY	MAN DAYS	COMPLETION DATE
Procedures for codeword records in ARCINS	1	30	1 June 1980
Take over maintenance of IP LOG	1	45	30 June 1980
Enhance DARE edit for review coordination	1	5	14 April 1980